

# MANAGE EXCELLENCE COMPETITION

■■■ **NOMINATION FORM**

**NOMINATION DEADLINE: OCTOBER 11, 2024**



ASSOCIATION DES CADRES  
DES COLLÈGES DU QUÉBEC

**DEAN OR  
ASSOCIATE ACADEMIC DEAN**

**COORDINATOR OR  
ASSOCIATE DIRECTOR  
OF SERVICE**

**DIRECTOR  
OF SERVICE**



**MANAGER**

# 2024

# MANAGEMENT EXCELLENCE COMPETITION

## EVALUATION CRITERIA

The ACCQ recognizes the work of its members by presenting a Management Excellence award to a manager in each of the following categories:

- Director of Service
- Dean or Associate Academic Dean
- Coordinator or Associate Director of Service
- Manager

The criteria are designed to recognize senior staff who have been held such a position for two years or more and who stand out in their career path:

- Deployment of outstanding professional and personal qualities in the way they manage, in line with the ACCQ's values of respect, collaboration, and excellence.
- Accomplishment of noteworthy action(s), achievement(s), intervention(s), or project(s) within their college or college community.
- Recognition of management skills and positive impacts of their work.

**Please note:** The various criteria will be evaluated based on the last two years.

## ELIGIBILITY REQUIREMENTS

An active member of the ACCQ for more than two years as of November 7, 2024.

## NOMINATION PROCEDURE

- The nomination must be submitted by the local president and seconded by a member of the local executive.
- The form must be completed, duly signed, and returned by email to [candidature@accq.qc.ca](mailto:candidature@accq.qc.ca) no later than October 11, 2024. Only the information included in the said form will be analyzed by the jury.
- One nomination per category will be accepted per local section (Director of service, dean (associate academic dean), coordinator or associate director of service, and manager).

## JURY 2024

### Mélanie Bélanger

Director of Human Resources  
Cégep de Victoriaville  
*Labour relations committee representative*

### Samuel Bernard

Director General  
Association québécoise de pédagogie collégiale  
*Associative partner*

### Dany Dubois

Director of Student and Community Affairs  
Cégep de Lévis  
*Professional affairs committee representative*

### Anne Le Blanc

Associate Academic Dean  
Collège Ahuntsic  
*ACCQ election chairperson*

### Mélanie Jo Lacerte

Director of Material Resources and the Project Office  
Cégep de Saint-Hyacinthe  
*Board of directors representative*

## PRESENTATION OF THE AWARD

The award will be presented at the banquet evening of the conference entitled *Mobiliser les intelligences*, which will be held on November 7, 2024 in Montreal.

FOR MORE DETAILS, PLEASE CONTACT

### MELANIE CORMIER

Director of Professional Affairs and Communications

1170 Boulevard Lebourgneuf, Suite 203  
Quebec City, Quebec G2K 2E3  
Telephone: 418-877-1500, ext. 202  
Email: [mcormier@accq.qc.ca](mailto:mcormier@accq.qc.ca)

## IDENTIFICATION OF THE NOMINEE

FAMILY NAME	<input type="text"/>	FIRST NAME	<input type="text"/>
POSITION	<input type="text"/>		
COLLEGE	<input type="text"/>		
EMAIL	<input type="text"/>		
CELL	<input type="text"/>		
SIGNATURE	<input type="text"/>	DATE	<input type="text"/>

## IDENTIFICATION OF LOCAL NOMINATORS

PRESIDENT OF THE LOCAL CEGEP SECTION

FAMILY NAME	<input type="text"/>	FIRST NAME	<input type="text"/>
POSITION	<input type="text"/>		
COLLEGE	<input type="text"/>		
EMAIL	<input type="text"/>		
CELL	<input type="text"/>		
SIGNATURE	<input type="text"/>	DATE	<input type="text"/>

FAMILY NAME	<input type="text"/>	FIRST NAME	<input type="text"/>
POSITION	<input type="text"/>		
COLLEGE	<input type="text"/>		
EMAIL	<input type="text"/>		
CELL	<input type="text"/>		
SIGNATURE	<input type="text"/>	DATE	<input type="text"/>

WE CERTIFY THAT THE NOMINEE HAS BEEN NOTIFIED OF THE NOMINATION AND THAT THE INFORMATION PROVIDED IS ACCURATE.

## FIRST CRITERION

HOW DOES THE NOMINEE STAND OUT FOR DISTINCTIVE PROFESSIONAL AND PERSONAL QUALITIES IN MANAGEMENT STYLE, IN LINE WITH THE ACCQ VALUES OF RESPECT, COLLABORATION, AND EXCELLENCE (GIVE EXAMPLES)?

## SECOND CRITERION

GIVE EXAMPLES OF NOTEWORTHY ACTION(S), ACHIEVEMENT(S), INTERVENTION(S), OR PROJECT(S) ON THE PART OF THE NOMINEE WITHIN THE COLLEGE OR COLLEGE COMMUNITY WITH EMPHASIS ON POSITIVE IMPACTS IN THE LOCAL COLLEGE COMMUNITY.

**THIRD CRITERION**

**PLEASE INSERT BRIEF TESTIMONIALS OF RECOGNITION OF MANAGEMENT SKILLS BY THE SUPERVISOR AND AN EMPLOYEE OF THE NOMINEE.**